



## COURSE DESCRIPTION CARD - SYLLABUS

Course name

Student's rights and duties [S1MiKC1E>PIOS]

### Course

|  |                   |
|--|-------------------|
| Field of study                             | Year/Semester     |
| Microelectronics and Digital Communication | 1/1               |
| Area of study (specialization)             | Profile of study  |
| –  | general academic  |
| Level of study                             | Course offered in |
| first-cycle                                | English           |
| Form of study                              | Requirements      |
| full-time                                  | compulsory        |

### Number of hours

|           |                    |       |
|-----------|--------------------|-------|
| Lecture   | Laboratory classes | Other |
| 2         | 0                  | 0     |
| Tutorials | Projects/seminars  |       |
| 0         | 0                  |       |

### Number of credit points

0,00

### Coordinators

dr hab. inż. Damian Karwowski  
damian.karwowski@put.poznan.pl

### Lecturers

### Prerequisites

None prerequisites.

### Course objective

During the training, Prezi's presentation is displayed, it is updated annually by the Students' Parliament of the Republic of Poland, and adapted to the given training. A sample presentation is available for viewing at [http://prezi.com/qcgnxvika7it/?utm\\_campaign=share&utm\\_medium=copy&rc=ex0share](http://prezi.com/qcgnxvika7it/?utm_campaign=share&utm_medium=copy&rc=ex0share). The main goal of the training is to introduce new students to the university life, learn about the rules of the university, present the Student Government as the first line of support, provide them with information from "older colleagues" that will always be better assimilated than those written on the website or briefly provided at the organizational meeting.

### Course-related learning outcomes

Knowledge:

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Skills:

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Social competences:  
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## Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

List of attendance.

## Programme content

1. Student's status
  - rights and obligations,
  - student's ID as a proof of student's status,
  - student's ID functions (access card, public transport card, payment card).
2. The amount of fees that the university may charge to the student
3. Local Student Government
  - what local government can help, where to find an office,
  - composition of the Faculty Students' Council.
4. Savoir vivre at the University
  - writing letters and emails to lecturers, using courtesy phrases, titles,
  - class behavior, dress code, not being late
5. The difference between a school and an university
  - guardian of the year, class president.
6. Organization of studies
  - academic year,
  - institutes' secretariats, dean's office, rector's office,
  - presentation of the university authorities.
7. Classes- forms,
  - absence,
  - study plans,
  - The Polish Qualifications Framework and education program,
  - ECTS points,
  - class evaluation (eSurvey).
8. Grades and credits
  - colloquia, exams, diploma theses,
  - resumption of studies,
  - credits and commission exams.
9. Protection of intellectual property- anti-plagiarism systems, disciplinary liability.
10. Financial help system for the student
  - Rector's Scholarship,
  - social scholarship,
  - allowances,
  - student loan,
  - medical insurance,
  - accident insurance.
11. Rights and obligations
  - compliance with university regulations, attendance, taking exams
  - dean's leave, eSurvey, Individual Course and Study Program, mobility, discounts, financial help.
12. Disciplinary liability
  - Disciplinary Committee for Students.
13. Legal acts
  - where to look (law, regulations, statute, ordinances),
  - administrative proceedings (administrative decisions, appeal).
14. Scientific Circles, Student Organizations.

## Course topics

According to the detailed list of program content.

## Teaching methods

Presentation, lecture.

## Bibliography

Basic:

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Additional:

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## Breakdown of average student's workload

|   | Hours | ECTS |
|---|-------|------|
| Total workload  | 2     | 0,00 |
| Classes requiring direct contact with the teacher   | 2     | 0,00 |
| Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation) | 0     | 0,00 |